

Oakwood Inclusion Coalition

Grant Application

The Oakwood Inclusion Coalition (OIC) was established in 2020 to study, promote, and celebrate an inclusive, equitable, diverse, and welcoming environment and community for everyone who lives, works, visits, or passes through Oakwood. Grants are to be used exclusively for projects, events, and initiatives that fulfill this mission.

Application Components

- Written Responses:
 - Project goals and relevance to OIC's mission
 - Description of the project including leaders, partners, and timeline
 - Projected impact
 - Evaluation plan
- Budget:
 - Budget table
 - Optional budget explanations

Review Process

An Advisory Committee whose members are not employed by or otherwise connected with any of the applicants will review the applications and submit recommended grants for approval by the OIC Leadership Team.

Expenditure Guidelines

- The grant is to be used within one calendar year of the date it is awarded.
- The grant will be paid directly to the recipient and designated for the project.
- A final report detailing project outcomes will be submitted to the OIC within six months of project completion.
- Original receipts and invoices for all purchases are to be kept and copies are to be submitted with the final report.
- Any funds not spent or accounted for are to be returned to the OIC with the final report.

Application Process

Complete the grant application form and email it to the **Oakwood Inclusion Coalition** at **communications@oakwoodic.org**. Applicants will receive a confirmation email and will be informed of the results after the OIC Leadership Team has made final funding decisions.

Questions?

Please contact **Kate Furmanski, OIC Communications Chair, at 505-695-6188 or communications@oakwoodic.org**.

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General Information

Contact Name:
Mailing Address:
Email Address:
Phone Number:
Project Name:
Desired Event Date or Season (if known):
Total Project Budget:
Amount Requested from the OIC:
Is there a date by which funds are needed?
<i>If applying on behalf of an organization, please provide the following:</i>
Organization's Name:
Federal Tax ID (if applicable):
Website:
Executive Director/Chair's Name:
Executive Director/Chair's Email Address:
Organization's Annual Budget:

Signature of person submitting application

Date

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Written Responses: Your answers to these questions are limited to two pages total, and should be in 12-point type.

1. Please state your project’s goals and how they relate to the mission of the OIC.
2. Describe the project, outlining what you will accomplish with this funding, where and when it will take place, who will be involved in planning and delivering the project, and how the project/event will be promoted. Provide a timeline of the planning process with goal dates for when certain milestones will be achieved. If you will partner with other organizations for this project, please list them.
3. State what impact this project will have on Oakwood and/or the Greater Dayton area and provide a description of the population (age, ethnicity, economic status) that will be served.
4. State how you will know whether your project was successful.

Budget: Please fill in the budget table below. You may add rows and change the category names to fit your project’s needs. If this project will be funded entirely by the OIC grant, please enter 0 in the “Amount from other sources” column.

If you need more room to list and/or to explain your expenses, you may attach up to one additional page. If you have other funding sources, please identify them.

Description of Expense	Amount requested from OIC	Amount from other sources
Purchased services:		
1.		
2.		
Food and Drinks:		
1.		
2.		
Supplies:		
1.		
2.		
Space Rental:		
1.		
2.		
Other:		
1.		
2.		
TOTAL:		